# FILM & TELEVISION INSTITUTE OF INDIA, PUNE

PG Diploma Courses granted Master's degree equivalence by AIU
PG Certificate Courses approved by AICTE

# PROSPECTUS 2020



60TH DIAMOND JUBILEE YEAR
SINCE 1960

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# FILM AND TELEVISION INSTITUTE OF INDIA

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# 1.

## ABOUT FILM AND TELEVISION INSTITUTE OF INDIA (FTII)

### History

Established as 'Film Institute of India' in 1960 on the erstwhile Prabhat Studio premises at Pune, FTII boasts of a rich legacy of quality education in cinema. The Television Wing, earlier located in New Delhi, was shifted to Pune in the early 70's, bringing together the training in film and television under one roof. The Institute was renamed 'Film and Television Institute of India' in 1971. At its inception, the Television wing was concerned mainly with in-service training to personnel from Doordarshan. However, over the years, it has developed into a full-fledged educational department, offering intensive course in Television with core specializations.

### Philosophy

Designed for a new generation of storytellers, as well as visual and performing artists, FTII takes pride in the talent that it attracts from all corners of the country. Students from diverse backgrounds are encouraged to join the full-time, hands-on, intensive academic programmes in various aspects of film and television. Small class sizes ensure individual attention and extensive interaction among students and instructors. Collaborative exercises and projects prepare students to become professionals in their respective fields. In addition, celebrities and renowned professionals from the film, television, and media industries frequently visit FTII to share their knowledge and experience with students.

### Collaborations

FTII is a member of CILECT, an international association of film and television schools (Centre International de Liaison des Ecoles de Cinéma et de Télévision). In addition, FTII also collaborates with many renowned film, TV and media schools all over the world to conduct student exchange programmes every year.

### Awards & Accolades

Films made by the students and alumni are well received in film festivals in India and abroad, winning National and International awards every year. The alumni have left an indelible imprint across all facets of cinema, television and its allied industries.

Significant National and International awards won by our students and alumni include

- Dadasaheb Phalke Award
- The Padma Awards – Padma Vibhushan, Padma Bhushan & Padma Shri
- National Awards for short films, features as well as documentaries in various categories
- Oscar (Academy of Motion Pictures Arts and Sciences)
- CILECT (Centre International de Liaison des Ecoles de Cinéma et de Télévision) Awards
- Awards and screenings in international festivals such as Cannes, Berlin, Venice, Sundance, Rotterdam.
- Awards and accolades in IFFI, MAMI, MIFF, IFFK etc.

# 2.

## ADMINISTRATIVE STRUCTURE OF FTII

FTII functions as an autonomous organisation under the Ministry of Information & Broadcasting, Government of India, and is registered under Societies' Registration Act of 1860.

The FTII Society is headed by a President who is a well-known personality from film, television, arts, literature or academic fraternity. The President of the Society also functions as the Chairman of the Governing Council (GC) and the Standing Finance Committee (SFC). This position is currently held by Shri. B. P. Singh.

The Governing Council (GC) is constituted from amongst the members of the Society, and is the apex body of the FTII. The Council is responsible for making all major policy decisions of the Institute in consonance with its aims and objectives. The GC, in turn, appoints the Academic Council (AC) and the Standing Finance Committee (SFC), who are responsible for advising FTII in policy matters related to academics and finance.

The Director of the Institute serves as its Executive Head and implements its policies and programmes. Shri. Bhupendra Kainthola is currently the Director of FTII.

# 3.

## DEPARTMENTS OF SPECIALIZATIONS

Departments of specialization in Film and TV wings, design and execute the Post Graduate Diploma and Certificate Courses respectively. Breadth and depth of the curricula offered is guided by the philosophy of each department, in tandem with the larger pedagogical objectives of the institute.

While each department is responsible for running the course of their own specialization, they also work together to impart an integrated and multidimensional learning experience. Staffed with award-winning faculty, passionate about cinema and dedicated to education in Film and TV, these departments are also provided with state of-the-art facilities and equipment to offer industry-standard training.

As the nature and number of courses undergo constant revision to stay at the forefront of the emerging styles and techniques, new departments have been established and newer courses of varying duration launched. This evolution has made FTII a richer, more diverse and vibrant place to learn.

### Departments of Specializations in Film Wing

1. Direction & Screenplay Writing
2. Cinematography
3. Editing
4. Sound Recording & Sound Design
5. Art Direction & Production Design
6. Screen Acting
7. Screenwriting

### Departments of Specializations in Television Wing

1. Direction
2. Electronic Cinematography
3. Video Editing
4. Sound Recording & Television Engineering

# 4.

## P.G. DIPLOMA COURSES IN FILM

i. Direction & Screenplay Writing
ii. Cinematography
iii. Editing
iv. Sound Recording & Sound Design
v. Art Direction & Production Design
vi. Screen Acting
vii. Screenwriting (Film, TV & Web Series)

The above P.G. Diploma programmes except Screenwriting (Film, TV & Web Series) have been granted Master's Degree equivalence by Association of Indian Universities (AIU).

**OVERVIEW OF THE CURRICULUM**

### Choice Based Credit System (CBCS)

Film Wing of FTII has adopted a Choice Based Credit System (CBCS) to offer a better learning experience at par with the higher educational standards. Focal areas of the courses are based on a learner-centric approach laying emphasis on continuous evaluation. Academic calendar has been divided into two semesters per year.

### Common Module

Semester-1 is an Introductory Common Course for the students of Direction and Screenplay Writing, Cinematography, Editing, Sound Recording and Sound Design, Art Direction & Production Design. Acting students participate in this module for the first 12 weeks. This module includes theory classes, practical sessions and collaborative & individual exercises for students to grasp basic concepts and skills related to film making.

### Specialization

In specialization modules, students develop professional skills in their chosen field of specialization through, lectures, practical sessions and workshops conducted by in-house faculty, visiting faculty and industry professionals. Students showcase their conceptual and technical skills in their respective fields of specialization, by teaming up with students of other specializations and working as members of a creative team.
Various electives are offered by the departments providing students an opportunity to experiment with areas of film-making other than their chosen specializations.


भारतीय फ़िल्म और टेलीविज़न संस्थान
FILM AND TELEVISION INSTITUTE OF INDIA

# Direction & Screenplay Writing

The course offers unique opportunities to learn the aesthetics, craft and technique of film direction and screenplay writing from conceptualization to the final completion of a film. Students are encouraged to explore the various narrative forms both in fiction and documentary film-making through rigorous theory classes, demonstrations and practical modules. They are inspired to discover their individual artistic voice/vision and develop their cinematic skills under the guidance of experienced teachers and professionals of national and international repute. The students evolve by developing an insight into contemporary time through historical awareness and understanding the diverse cultural ethos of India.

Course Duration: 3 years divided into 6 Semesters.

Total No of Seats: 10 (Ten)

Eligibility Criteria: Bachelor's Degree in any discipline.

## Faculty

**Sandeep Chatterjee,** Professor & HoD
**Tuhinabha Majumdar,** Associate Professor
**Anirban Datta,** Associate Professor
**Ganesh Gaikwad,** Assistant Professor



# Cinematography

Cinematography encapsulates the knowledge of painting and sculpting with light and aesthetics of cinematic control with framing, composition and camera operation techniques. As both an art and a craft, it is a dynamic process that involves the combination of light, shadow, time movement and space.

At FTII, the students of cinematography learn to achieve the synthesis of technical skill and creative sensibility for creating captivating images.

Students of cinematography get acquainted with all aspects of filmmaking in the first semester common module. Once the specialization starts, they also learn and understand the basic analogue and digital photographic theory, concepts and techniques in lighting with extensive hands on practice with cameras and lights respectively. They also participate in master classes, Q&A sessions and interactions with leading cinematographers visiting the campus for workshops.

During coordinated exercises and projects, the student learns lighting techniques of increasing complexity and advanced practices. Learning is facilitated through progressive instructions using HD, Full HD, 2K & above, DSLR & state of the art Digital Cine cameras like Alexa XR, Alexa XT and Alexa Mini.

FTII has two fully equipped in-house shooting floors for filming & for lighting-practicals with lighting rigs, studio dollies and cranes, LED, Tungsten and HMI lights. It has digital labs with Base light and Resolve color grading systems. FTII also has the only functional Black & White 16/35 Laboratory in India.

**Course Duration: 3 years divided into 6 Semesters.**

**Total No of Seats: 10 (Ten)**

**Eligibility Criteria: Bachelor's Degree in any discipline.**

### Faculty

**Prasann Jain,** Professor & HOD
**Hiroo Keswani,** Associate Professor
**Prasantanu Mahapatra,** Associate Professor
**T. Thivakaran,** Assistant Professor
**Giri Ratan Singh,** Assistant Professor



# Editing

The editing students are encouraged to develop their own faculties with innovative applications and experiments in the craft of editing & other allied areas of learning. The course enables the students to be conceptually rich, aware of their own cultural resources and be able to engage with various forms of cinema. The course offers multidimensional opportunities to practice the art and craft of editing and developing their own distinctive style, in various forms of narrative cinema and documentary.

Students participate in the common integrated module in the first semester, after which their specialization in editing begins. Students learn and practice on non-linear systems such as AVID, FCP and Adobe Premiere, for their assignments as well as coordinated exercises / projects. Apart from regular classroom learning, the department organises workshops conducted by renowned & acclaimed editors, plus field trips & study tours to gain insight into the film industry

Duration: 3 years divided into 6 Semesters.

Total No of Seats: 10 (Ten)

Eligibility Criteria: Bachelor's Degree in any discipline.

### Faculty

**K. Rajasekaran,** Associate Professor & HoD
**Amlan Chakraborty,** Assistant Professor
**Deb Kamal Ganguly,** Assistant Professor
**Krishnendu Sarkar,** Assistant Professor
**Debasis Sarkar,** Assistant Professor



# Sound Recording & Sound Design

The course in Sound Recording & Sound Design is a blend of technology and the creative use of sound in the media. The training in listening and analysis of sound is designed to hone skills needed for critical appraisal of reproduced sounds.

After an initial phase of integration with all departments in the first semester, students undergo intensive knowledge based learning in sound recording and sound design. The students have an opportunity to gain comprehensive hands-on experience through original recordings, practical and group exercises and projects with other students. The department has a combination of digital and analogue equipment with both tape and disk based systems. There are two sound recording studios, one for live recordings and the other for dubbing, mixing and dialogue looping. The larger studio is Dolby Digital enabled. The department also carries portable digital audio recorders, HDD based workstations, several outboard effects processing equipment, automated mixing, electronic looping system and a well-equipped electronics laboratory.

**Duration: 3 years divided into 6 Semesters.**

**Total No of Seats: 10 (Ten)**

**Eligibility Criteria: Bachelor's degree in any discipline with Physics as a subject at senior secondary (10+2) level.**

## Faculty

**Harish K.M.,** Associate Professor & HOD
**Madhu Apsara,** Associate Professor
**Monaal Aron,** Assistant Professor
**Parthasarathi Sanyal,** Assistant Professor



# Art Direction & Production Design

The course emphasizes on hands-on training in various aspects of art direction and production design, with an understanding of scripts from the point of view of a production designer.

Students learn the basics of film technique and develop a better understanding of the film-making process by participating in the common module, after which the specialization begins. Theory and practical work include story boarding, design principles for moving images, set design, costume and property to suit the narrative. The study of various software used for drafting, designing and effects, virtual set designing etc. occurs concomitantly in theory classes and practicals. The practicals include sessions on carpentry, painting, molding and set construction
Regular interactions with eminent production designers and art directors, study tours, workshops and design analysis enhance the students' potential to undertake independent work. Tours to shooting locales are also organized for a closer study of set design and construction. Classrooms are equipped with drafting aids and computers with high-end software. The Department also includes carpentry, painting, molding, costume & property sections.

**Duration: 3 years divided into 6 Semesters.**

**Total No of Seats: 10 (Ten)**

**Eligibility Criteria: Bachelor's degree in applied art, architecture, painting, sculpture, interior design or related fields in fine arts or equivalent.**

Faculty
**Vikram Varma,** Associate Professor & HoD
**Ashutosh Kavishwar,** Assistant Professor
**Ujjwal Gawand,** Assistant Professor



# Screen Acting

This two year acting course is divided into four semesters and is designed to equip the students to understand and deal with the constantly changing and developing framework of cinema. The course guides the students through carefully constructed exercises that awaken the imaginative faculty, and helps them open up and express their deep seated emotions in front of the camera or in public. It includes physical disciplines like yoga, Kallaripayattu, mime, and dance. The course covers improvisation, voice and speech, monologue, and scene work so that the students can readily achieve excellence, not only in the physical but also in the mental and intellectual areas as well.

The students will commence their course along with the students of all other courses. This common course is aimed at understanding the basic building blocks of film making, and it lasts for 12 weeks. Over the next 8 weeks, the students will work in their chosen areas of specialization. There will be a live stage performance towards the end of the second semester. The third semester focusses on a deeper understanding of screen acting. This process continues into the fourth semester, with the addition of eminent personalities from theatre and film who serve as visiting faculty and conduct masterclasses.

The screen acting department now has its own dedicated building with two spacious classrooms named after the late veteran actors, Tom Alter an Om Puri. The old acting classroom, a part of the heritage Prabhat Studio, is now a completely refurbished studio named after Roshan Taneja.

Course Duration: 2 years divided into 4 Semesters.

Total No of Seats: 10 (Ten)

Eligibility Criteria: Bachelor's Degree in any discipline.

## Faculty

**Benjamin Gilani,** Mentor
**Siddharth Shasta,** Professor & HOD
**Jijoy P.R.,** Associate Professor
**Sanjay More,** Assistant Professor





# Screenwriting (Film, TV and Web Series)

Aimed at producing avant garde screenwriters well conversant with all forms of cinematic writing, the course employs a six-pronged approach which includes extensive writing, reading, film analysis, feedback and writing exercises, along with theoretical study. Over the course of two years, students write one Short Film, one TV Bible, one Feature Film Screenplay (Fiction), one Feature Film Step Outline (Fiction), one Feature Treatment (Adaptation/Biopic/Reality based fiction) individually; a Web Series Broad Story in a simulated Writer's Room and for diploma film along with a number of other writing exercises.

Detailed, step by step feedback from internal faculty as well as guest mentors on various drafts helps students refine their writing and develop a nuanced yet practical understanding of the craft. Hands on experience in digital film-making process, an introduction to film history and film appreciation, workshops on allied subjects (such as mythology, psychology, folklore etc.), and interactions with renowned academicians and industry professionals further enrich their understanding of cinematic storytelling, making them industry-ready.
The department has its own library of books related to screenplay writing and over 300 DVDs, in addition to the Institute's vast collection.  Each student is given a dedicated workstation equipped with all necessary software.

Course Duration: 2 year divided into 4 Semesters.

Total No of Seats: 12 (Twelve)

Eligibility Criteria: Bachelor's Degree in any discipline.

## Faculty

**Ketaki Pandit,** Honorary HoD
**Soumil Shukla,** Assistant Professor
**Sweksha Bhagat,** Assistant Professor



No. of Seats and reservations in PG Diploma Courses in Film

| Name of the Specialization | Total Seats | GEN | OBC | SC | ST |
|---|---|---|---|---|---|
| **Direction & Screenplay Writing** | 10E | 5 | 3 | 1 | 1 |
| Cinematography | 10 | 5 | 3 | 1 | 1 |
| Editing | 10C | 5 | 3 | 1 | 1 |
| Sound Recording & Sound Design | 10 | 5 | 3 | 1 | 1 |
| Art Direction & Production Design | 10F | 5 | 3 | 1 | 1 |
| Screen Acting | 10 | 5 | 3 | 1 | 1 |
| Screenwriting (Film, TV & Web Series) | 12B | 6 | 3 | 2 | 1 |

e: 1 seat is reserved for Person with Benchmark Disability: Multiple disabilities including Deaf-Blindness

c: 1 seat is reserved for Person with Benchmark Disabilities: Locomotor Disability including Cerebral Palsy, Leprosy cured, Dwarfism, Acid attack victims and Muscular Dystrophy

f: 1 seat is reserved for Person with Benchmark Disabilities: Other 'specified disabilities' mentioned in 'The Schedule' of the RPwD Act 2016 Chronic Neurological conditions, Multiple Sclerosis, Thalassemia, Hemophilia, Sickle Cell disease, Parkinson's disease, Speech and Language disability

b: 1 seat is reserved for Persons with Benchmark Disabilities: Deaf and Hard of hearing

## Eligibility and Selection Criteria for PG Diploma courses in Film

| Name of the Course | Eligibility criteria |
|---|---|
| Direction & Screenplay Writing | Bachelor's degree in any discipline. |
| Cinematography | Bachelor's degree in any discipline. |
| Editing | Bachelor's degree in any discipline. |
| Sound Recording & Sound Design | Bachelor's degree in any discipline with Physics as a subject at senior secondary (10+2) level. |
| Art Direction & Production Design | Bachelor's degree in applied arts, architecture, painting, sculpture, interior design or related fields in fine arts or equivalent. |
| Screen Acting | Bachelor's degree in any discipline. |
| Screen Writing (Film, TV & Web Series) | Bachelor's degree in any discipline. |

## Selection criteria for all the above courses (except Screen Acting)

Stage 1. Candidates who wish to take admission in FTII, must appear for the Joint Entrance Test (JET) 2020.

Stage 2. Candidates qualifying in the Joint Entrance Test (JET) are called for further process of Orientation, Interview and Medical test. (Details of category wise ratio for selection for further process of Orientation, Interview and Medical test is mentioned on page 35)

Final merit list is prepared on the basis of written examination(JET), orientation and interview with each stage carrying 20%, 50% (20% practical +30% written) and 30% weightage respectively subject to qualifying in Medical test.

## Selection criteria for PG Diploma course in Screen Acting.

Stage 1. Candidates who wish to take admission in 'Screen Acting' in FTII, must appear for the Joint Entrance Test (JET) 2020.

Stage 2. Candidates qualifying in the Joint Entrance Test (JET) will be called for 'Audition'. (Category wise ratio of selection for 'Audition' is mentioned on page 35)

Stage 3. Based on the performance of written test (stage 1) and audition (stage 2), 'Result 1' is prepared with each stage carrying 50% weightage. Qualified candidates (as per Result 1) are called for orientation & interview and Medical test. (Details of category wise ratio for selection for further process of Orientation, Interview and Medical test is mentioned on page 35)

'Result-2' is prepared on the basis of orientation & interview.

* Final merit list is prepared on the basis of 'Result-1' and 'Result-2', each carrying 50% weightage subject to qualifying in the Medical test.

# 5.

# P.G. CERTIFICATE COURSES IN TELEVISION WING

(Approved by 'All India Council for Technical Education' (AICTE), Ministry of HRD, Govt. of India)

**Course Specializations in Television wing are**

i. Direction

ii. Electronic Cinematography

iii. Video Editing

iv. Sound Recording & Television Engineering.

## OVERVIEW OF CURRICULUM

### Objectives

The course aims to develop in students an understanding of the medium of Television and its production techniques besides imparting the skills to handle TV equipment. The pedagogy also strives to inculcate in students a healthy team spirit essential for their professional careers.

### Structure

The course is conducted in three phases.

### Phase 1

The first phase is common for students of all specializations, with the purpose of introducing the students to the basic concepts of audio – visual Programme making and familiarizes them with single-camera and multi-camera production techniques.

### Phase 2

The second phase emphasizes on development of skills in the various fields of specialization. Students attend workshops conducted by in-house faculty and Television professionals to acquaint themselves with production techniques of various programme formats and carry out co-ordinated exercises.

### Phase 3

In the final phase, students apply their understanding of the medium and skills developed in the earlier phases to undertake fiction / non - fiction exercises. Students receive theoretical inputs and extensive hands-on training on state-of-the-art equipment through class room sessions, workshops, practical, exercises with experienced in-house teachers and professionals from the industry.

# Direction

The course is designed to meet the current needs of television and audio-visual industry. Our strength lies in effective story-telling, packaging innovative ideas along with stringent time and resource planning necessary for TV productions. Students are trained in writing & directing fiction and documentary programmes as well as working on multi-camera studio productions in the intense course activity of one year. With experienced in-house teachers as mentors along with senior professionals from industry as visiting faculty, students get ready to become industry professionals.

**Course Duration: 1 year**

**Total Seats: 10 (Ten)**

## Faculty

**Milind Damle,** Assistant Professor & HoD
**M. D. Negi,** Professor
**Ashwin B. Sonone,** Associate Professor
**Milind Bapat,** Assistant Professor



# Electronic Cinematography

The course has been designed to nourish the technical and aesthetic sense of cinematography and encouraging students to explore the unseen. The students are exposed to various creative aspects and practical workshops on framing, lighting, camera movement, lensing etc. by faculty and eminent professionals from industry.

The focus is on the fine tuning of art, technology and the creative use of light & lens for visual story telling.

The Department encourages students to explore innovative ways of visual perception using latest digital cameras / accessories and fully equipped TV Studios for Multi-camera TV Productions. The emphasis is given more on learning by doing rather than on classroom education.

Course Duration: 1 year

Total Seats: 10 (Ten)

## Faculty

**K. Jagadeeswaran,** Assistant Professor & HoD
**Bharat Nerkar,** Associate Professor



# Video Editing

The Video Editing Course aims to equip the students to become creative and skilled professionals with a sound understanding of their craft. Students explore the rhythms in television fiction and non-fiction while also gaining knowledge of other aspects of television production.

Progressive learning is emphasized through each phase of the course, leading to a solid foundation in editing for television. Through class-room theory lectures, extensive hands on practice on non-linear editing softwares, along with workshops by industry experts and coordinated exercises, the students hone their skills.

Course Duration: 1 year

Total Seats: 10 (Ten)

## Faculty

**Suchitra Sathe,** Assistant Professor & HoD
**Sumit Kumar,** Assistant Professor



# Sound Recording & Television Engineering

The Course in Sound Recording & TV Engineering exposes the students to various technical & aesthetic aspects of Sound, enabling them to create effective soundscapes. Television Engineering input related to present day television technology is also imparted for better understanding of technical issues.

Working on state-of-the art equipment and studios, gives students the confidence to take up professional assignments. Interactions with the industry experts help them understand the current techniques and conventions prevalent in the field.

Course Duration: 1 year

Total Seats: 10 (Ten)

Faculty TV Sound

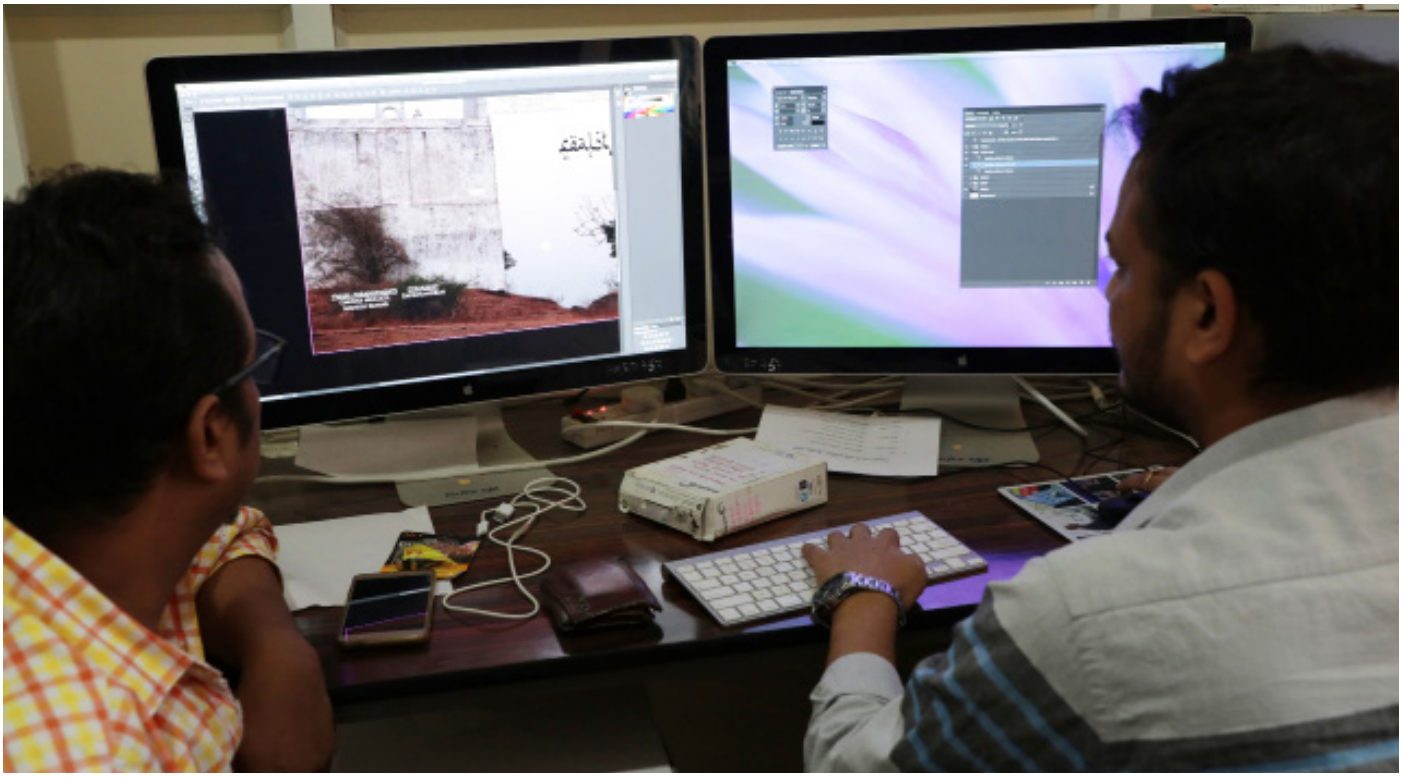
**Vaibhav Gham,** Associate Professor & HoD

**Issac Newton,** Assistant Professor

Faculty TV Engineering

**Sandeep Shahare**, Professor & HoD

**Rajendra Narayan Pathak,** Associate Professor



No. of Seats and reservations in Television Courses

| Name of the Course | Total Seats | GEN | OBC | SC | ST |
|---|---|---|---|---|---|
| Direction | 10 | 5 | 3 | 1 | 1 |
| Electronic Cinematography | 10D | 5 | 3 | 1 | 1 |
| Video Editing | 10 | 5 | 3 | 1 | 1 |
| Sound Recording & Television Engineering | 10A | 5 | 3 | 1 | 1 |

| | |
|---|---|
| D: 1 seat is reserved for Persons with Benchmark Disabilities: | Autism, Intellectual Disability, Specific Learning Disability and Mental Illness. |
| A: 1 seat is reserved for Person with Benchmark Disabilities | Blindness and Low vision |

## Eligibility criteria for P.G. Certificate Course in Television

| Name of the Specialization | Eligibility criteria |
|---|---|
| Direction | Bachelor's degree in any discipline. |
| Electronic Cinematography | Bachelor's degree in any discipline. |
| Video Editing | Bachelor's degree in any discipline. |
| Sound Recording & Television Engineering | Bachelor's degree in any discipline with Physics as a subject at senior secondary (10+2) level. |

## Selection criteria for PG Certificate Course in Television

Stage 1. Candidates who wish to take admission for PG Certificate Course in Television in FTII, must appear for the Joint Entrance Test (JET) 2020.

Stage 2. Candidates qualifying in the Joint Entrance Test (JET) are called for Orientation, Interview and Medical test. (Details of category wise ratio of selection for orientation & Interview is mentioned on page 35)

* For PG Certificate Course in Television, the Joint Entrance Test (JET) is only qualifying in nature and does not carry any weightage in further admission process.

* Final merit list will be prepared on the basis of orientation and interview, with each stage carrying 50% weightage, subject to qualifying in Medical test.

# 6.

## FEE STRUCTURE FOR ADMISSION YEAR 2020

**Details of Semester-wise Fees for Film Courses and Year-wise Fees for TV courses.**
P.G. Diploma Course in Film: Tuition Fee, Hostel Rent and Other Charges (In Rupees)

| | | SEMESTER – 1 | | | SEMESTER – 2 | | | |
|---|---|---|---|---|---|---|---|---|
| Sr No | Name of The Course | Tuition Fees (₹) | Hostel Rent, Deposit & other Charges (₹) | Total Fees (₹) | Tuition Fees (₹) | Hostel Rent & other Charges (₹) | Total Fees (₹) | Total fees for Semes-ter 1 & 2" |
| 1 | Three Year Post Graduate Diploma in Film ( Specialisation in Direction & Screenplay Writing) | 38,906 | 39,743 | 78,649 | 38,906 | 12,279 | 51,185 | 1,29,834 |
| 2 | Three Year Post Graduate Diploma in Film ( Specialisation in Cinematography) | 38,906 | 39,743 | 78,649 | 38,906 | 12,279 | 51,185 | 1,29,834 |
| 3 | Three Year Post Graduate Diploma in Film (Specialisation in Editing) | 38,906 | 39,743 | 78,649 | 38,906 | 12,279 | 51,185 | 1,29,834 |
| 4 | Three Year Post Graduate Diploma in Film ( Specialisation in Sound Recording & Sound Design) | 38,906 | 39,743 | 78,649 | 38,906 | 12,279 | 51,185 | 1,29,834 |
| 5 | Three Year Post Graduate Diploma in Film ( Specialisation in Art Direction & Production Design) | 38,906 | 39,743 | 78,649 | 38,906 | 12,279 | 51,185 | 1,29,834 |
| 6 | Two Year Post Graduate Diploma in Film ( Specialisation in Screen Acting) | 38,906 | 39,743 | 78,649 | 38,906 | 12,279 | 51,185 | 1,29,834 |
| 7 | Two Year Post Graduate Diploma in Film ( Specialisation in Feature Film Screenplay Writing) | 38,906 | 39,743 | 78,649 | 38,906 | 12,279 | 51,185 | 1,29,834 |

Detailed break-up of deposits and other charges for Film Wing Courses (In Rupees)

| Sr. No. | Particulars | Semester 1 | | Semester 2 | |
|---|---|---|---|---|---|
| 1 | Admission Fee | 161 | Per Semester | 161 | Per Semester |
| 2 | Games Fee | 161 | Per Semester | 161 | Per Semester |
| 3 | Medical Fee | 203 | Per Semester | 201 | Per Semester |
| 4 | Library Fee | 161 | Per Semester | 161 | Per Semester |
| 5 | Internet Charges | 403 | Per Semester | 402 | Per Semester |
| 6 | Library Deposit | 4,026 | One Time | 0.0 | - N/A - |
| 7 | Security Deposit | 16,105 | One Time | 0.0 | - N/A - |
| 8 | Hostel Admission | 161 | Per Semester | 161 | Per Semester |
| 9 | Hostel Television Viewing Room | 161 | Per Semester | 161 | Per Semester |
| 10 | Student Handbook | 81 | One Time | 0 | - N/A - |
| 11 | Hostel Rent | 9,664 | Per Semester | 9,664 | Per Semester |
| 12 | Electricity & Water Charges | 1,209 | Per Semester | 1,207 | Per Semester |
| 13 | Hostel Deposit | 4,026 | One Time | 0 | - N/A - |
| 14 | Mess Deposit | 3,221 | One Time | 0 | - N/A - |
| | Total | 39,743/- | | 12,279/- | |

P.G. Certificate Course in Television: Tuition Fee, Hostel Rent and Other Charges (In Rupees)

Per Year

| Sr. No. | Name of the Specialization | Tuition Fees (₹) | Hostel Rent, Deposit & other Charges(₹) | Total Fees (₹) |
|---|---|---|---|---|
| 1 | One Year Post Graduate Certificate Course in Television (Specialisation in Direction) | 77,813/- | 52,021/- | 1,29,834/- |
| 2 | One Year Post Graduate Certificate Course in Television (Specialisation in Electronic Cinematography) | 77,813/- | 52,021/- | 1,29,834/- |
| 3 | One Year Post Graduate Certificate Course in Television (Specialisation in Video Editing) | 77,813/- | 52,021/- | 1,29,834/- |
| 4 | One Year Post Graduate Certificate Course in Television (Specialisation in Sound Recording & TV Engineering) | 77,813/- | 52,021/- | 1,29,834/- |

Detailed break-up of deposits and other charges for TV Wing Courses (In Rupees)

| Sr. No. | Particulars | Fee |
|---|---|---|
| 1 | Admission Fee | 322 |
| 2 | Games Fee | 322 |
| 3 | Medical Fee | 404 |
| 4 | Library Fee | 322 |
| 5 | Internet Charges | 805 |
| 6 | Library Deposit | 4,026 |
| 7 | Security Deposit | 16,105 |
| 8 | Hostel Admission | 322 |
| 9 | Hostel Television Viewing Room | 322 |
| 10 | Student Handbook | 81 |
| 11 | Hostel Rent | 19,327 |
| 12 | Electricity & Water Charges | 2,416 |
| 13 | Hostel Deposit | 4,026 |
| 14 | Mess Deposit | 3,221 |
| | Total | 52,021/- |

Important

1. Once the final merit list for admissions in 2020 is declared, the selected candidates must confirm their admission by paying the full fees of Semester-1 (for film courses) or Total amount (for TV courses) within the given time frame. Seats of candidates who fail to do so will be offered to the next candidate in waiting list.

2. Students of film courses must pay the fees at the beginning of each semester (2nd semester onward) on or before the notified date in order to be enrolled in the semester. Payment of fees in time is mandatory. In case of non-payment of fees in time, the name of the student will be struck off the rolls.

3. Fees & other charges once paid will not be refunded under any circumstances.

4. Deposits are carried forward for courses longer than one-year duration and the same will be refunded either after completion of the course or in the event of a student discontinuing studies after deducting any dues, breakages or loss of Institute property.

# 7.

# ALLIED DEPARTMENTS & SECTIONS

### • Screen Studies and Research

This department contributes significantly to the PG diploma courses by conducting classes in Film History and Film Appreciation. It's also responsible for the daily screenings of rare, classic as well as avant-garde cinema for academic purposes.

The department also conducts a very popular Film Appreciation course every summer and winter for film enthusiasts in partnership with National Film Archives of India (NFAI), Pune.

**Faculty**

**Pankaj Saxena,** Professor Screen Studies and Research (Additional Charge)

### • Production

Production section looks after the logistics of all academic endeavours of FTII. Coordination of academic activities including practical classes, workshops, exercises and projects is one of the major responsibilities of production section.

**Faculty**

**Surajit Dhar,** Associate Professor, Film Production

### • TV Graphics & Animation Department

TV Graphics & Animation department is equipped with latest range of 2D and 3D Animation software, a computer laboratory as well as a studio with light boxes for conventional animation. The departments also conduct short course in 'Basics of VFX and Finishing'

**Faculty**

**Mandar Digrajkar,** Associate Professor TV Graphics

**Syed Tanveer Tahir,** Assistant Professor TV Graphics

### • Academic Office

The Academic Office is the one-point contact for all students of FTII for their academic requirements. The office is responsible for issue of Result, Mark-sheets, Bonafide Certificate, Students ID's, Scholarship Disbursal etc.

**Pankaj Saxena,** Academic Coordinator & Controller of Examination

### • Multimedia & Computer

Multimedia and Computer department caters to computer, IT, Internet, Wi-Fi and multimedia related needs of various academic and administrative sections of Institute. The department also manages the Institute's website and internal network. FTII is a member of National Knowledge Network (NKN) and has 1 Gbps leased line through (NKN). The Institute's data centre is equipped with modern servers and mail services, with applications for data management, security, and back up. A private cloud is used to store the data of student projects and a collection of global films for academic purpose.

**• Set Designing**

This section is a part of Art Direction and Production Design Department which provides set-making services for on campus Film and TV exercises, demonstrations and productions. The department also has carpentry, painting, moulding, costume & property sections with an extensive collection of set-props and costumes to meet day to day needs of all exercises and projects.

**• Film Processing Laboratory and Digital Colour Correction unit**

The Film Processing Laboratory of FTII processes 35 mm and 16 mm Black & White films of FTII. It is the only functional Black & White 16/35 Laboratory in India.

The newly established Digital Colour Correction unit has state of the art technology including Da- Vinci Resolve and Base light unit, 4K projector, 5.1 sound system along with projection facility. All student projects are entirely graded and final DCPs are made in-house.

**• Make-up**

The section provides make up services for all Film and TV exercises, workshops and projects. In addition, it demonstrates various aspects of make up with latest know how to the students of Acting course.

**• Publication**

The Institute publishes Lensight, a scholarly journal dedicated to film, TV and media since 1991. The journal features articles contributed by students, faculty as well as outside experts on various topics relating to the theme of the issue.

**• Book, Film and Video Library**

FTII library houses total collection of 31000(appx) resources which includes books covering various subject areas like cinema and related subjects like Indian cinema, direction, cinematography, sound recording, acting, screenplay writing, theatre, visual art, paintings etc. Library also subscribes to a number of media-related periodicals and journals from India and abroad. The Institute has a sizeable collection of films and videos and also has access to the collection of the National Film Archive of India located near its campus.

**• Radio FTII**

Radio FTII is a community radio station owned and managed by FTII, with a mission to give voice to the people at the grass-root level. It provides informative and educative programmes on a diverse array of topics. Here, a cinema enthusiast can enjoy interviews, lectures and interactions with noted film makers and alumni. People from different sections of society also contribute significantly to the programming on Radio FTII.

# 8.

## FACILITIES ON CAMPUS

• Hostel Accommodation

Hostel facility is available to all students. Decision of Institute with respect to allotment would be final and binding on all.

• Mess Arrangements

Students operate the mess on a cost-sharing basis.

• Scholarships

Award of scholarships are governed by stipulated rules. A certain number of scholarships are awarded by FTII to deserving students of post graduate diploma and certificate courses. Various State Governments also award scholarships to the students belonging to their respective states. Additionally, some organizations and individuals have also established scholarships / awards for students fulfilling the stipulated criteria.

• Academic Screenings

The general academic screenings are a unique part of student life at FTII. A variety of Indian and International films in tune with the curricula are screened every evening from Monday to Friday.

• Sports and Games Facility

FTII has a large playground for sports like football and cricket and a separate basketball court, as well as swimming pool. The one-day cricket match between students and Alumni of the FTII has been a long standing tradition. A well-equipped Gym is also available for students.

• Prabhat Museum

The museum has been set up to preserve and exhibit the various artefacts belonging to the Prabhat Film Company, including original contracts and partnership deeds, costumes, properties, equipment, posters and stills of archival value. The Museum is open daily to the general public.

• Bank and Post Office

An extension counter of a Nationalised Bank with ATM facility and post office are situated on campus.







# 9.

## RESERVATION POLICY

**Reservation of seats in each course is as per Government of India reservation rules.**

• 15% seats in each specialization are reserved for candidates belonging to Scheduled Castes (SC)

• 7.5% seats in each specialization are reserved for candidates belonging to Scheduled Tribes(ST)

• 27% of the seats in each specialization are reserved for candidates belonging to non-creamy layer of the Other Backward Class (OBC-NCL)

• 5% of total seats are reserved on horizontal basis for Person with Disabilities [PwD], with 40% or more disability, cutting across all sections i.e. SC, ST, OBC Non-Creamy and General category.
Applicants applying under these categories should declare their category in the application form itself.

Reservation Rules:
• SC/ST/PwD candidates and candidates belonging to OBC (non-creamy layer) (as per the Central list of OBC available on website www.ncbc.nic.in) must enclose a photocopy of the certificate, either in English/ Hindi, issued by a Competent Authority in the prescribed format as published in the prospectus, while submitting the application form and while document verification. In case, the said certificates are in regional language, official translated certificates in Hindi/English, notarized by a public notary, must be submitted along with the application form and at the time of document verification. Candidates failing to meet the above requirements will be considered as general candidate from the very first stage of admission process, i.e. from the written examination stage.

• In addition to above, OBC candidates will have to satisfy the caste and creamy layer requirements detailed on the following National Commission for Backward Classes (NCBC) websites:
(a) www.ncbc.nic.in,
(b) http://ncbc.nic.in/html.creamylayer.html
(c) http://ncbc.nic.in/backward-classes/index.html
**• Candidates claiming OBC-NCL status may please note that the OBC certificate, including non – creamy layer status should have been issued on a date within one year before the closing date of receiving application.**
**• Candidates claiming PwD reservation should submit latest certificate in the prescribed form which should have been issued on a date within six months before the closing date of receiving application.**

**Certificates not fulfilling these condition will be held invalid, and therefore unacceptable.**

1. All the selected candidates are required to submit an undertaking/ declaration stating that the information provided by him/ her in the application form is true to the best of his/her knowledge & belief. It may be noted that, the said admission is provisional and is subject to verification(s) of his/ her status of caste/ category and /or disability (as the case may be) along with the status of educational qualifications from the concerned, competent authorities. If at any

stage during the course it is found that he/ she has furnished wrong information and/or submitted false certificate(s), his/ her admission will be cancelled immediately even during the course of study and he/ she will have no claim on the admission to the said course. Also, fees paid by him/ her will be forfeited. Further, he/ she will be subject to legal and/or penal action as per the provisions of the Indian Penal Code for submission of false certificate(s). Also, diploma/certificate if awarded, shall be cancelled forthwith. Furthermore, such candidates shall also be debarred from appearing in any examination of this Institute in future.

2. As per the provisions of The Rights of Persons with Disabilities Act, 2016 (RPwD Act 2016), 5% of total seats are reserved for Persons with Benchmark Disabilities (PwD). "Person with benchmark disability" means a person with not less than forty percent (40%) of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority. "Specified disability" means the disabilities as specified in the Schedule of the RPwD Act 2016. The categories of disability are:

A) blindness and low vision

B) deaf and hard of hearing

C) locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy.

D) autism, intellectual disability, specific learning disability and mental illness

E) multiple disabilities from amongst persons under clauses (a) to (d) Including Deaf-Blindness.

F) Other 'specified disabilities' mentioned in 'The Schedule' of the RPwD Act 2016

The candidates with benchmark disability will be eligible for reservation under respective categories only after fulfilling other prescribed qualification requirements in this regard.

**As FTII provides audio-visual training, following are the eligibility rules for PwD candidates.**

(i) Candidates with benchmark locomotor disability should be able to stand with aid and appliances (assistive kit) and should be able to work with both the hands.

(ii) Candidates with benchmark disabilities in the categories of "Deaf and Hard of Hearing", "Deaf-Blindness", "Blindness" and "Low Vision" should be able to use aid and appliances (assistive kit) for all operational purpose.

(iii) The candidates suffering from following disabilities are not eligible for the specializations as stated below.

| No | Name of the Specializations | Type of disability |
|---|---|---|
| 1 | Cinematography | Blindness, Low vision, Deaf-Blindness |
| 2 | Electronic Cinematography | Blindness, Low vision, Deaf-Blindness |
| 3 | Sound Recording & Sound Design | Hearing Impairment (Deaf and hard of hearing) Deaf-Blindness |
| 4 | Sound Recording & TV Engineering | Hearing Impairment (Deaf and hard of hearing) Deaf-Blindness |
| 5 | Editing | Blindness, Low vision, Hearing Impairment (Deaf and hard of hearing) |
| 6 | Video Editing | Blindness, Low vision, Hearing Impairment (Deaf and hard of hearing) |
| 7 | Art Direction & Production Design | Blindness, Low vision, Deaf-Blindness |

**Candidates suffering from colour-blindness/colour vision deficiency are ineligible to apply for specializations as stated at Sr No. 1, 2, 5, 6 & 7 in the above table.**

(iv) Candidates applying under this category should have Certificate of Disability issued as per sub-section (2)(a) of section 58 of The Rights of Persons with Disabilities Act, 2016(49 of 2016) in Form V, Form VI or Form VII as per rule 18(1) of the notification vide number G.S.R. 591 (E) dated 15th June, 2017. The certificate should be issued by a medical authority designated under sub-section (1) of section 57 of the act and rules 17 (a) and (b) of G.S.R. 591(E). Such candidates are required to produce the original Certificate of Disability both at the time of Orientation / Interview and at the time for Admission to the Institute.

(V) BOARD TO ASSESS PwD CANDIDATES

FTII will assess the actual physical / psychological capability of a candidate selected for Orientation / Interview of a particular programme/course as per the specific requirements of that particular programme / course by a Board constituted by the Director, FTII.

The five-member board will consist of a Medical Officer/Psychologist, a HoD/Faculty from the concerned department, External Subject Expert, Dean of the concerned wing and Controller of Examination.

FTII may utilize its equipment/test materials for making such assessment of the physical/psychological capability of a candidate for undertaking that programme/ course and may tailor such test for each individual separately as decided by the Board.

The assessment is compulsory for all candidates. The Board in its proceedings will recommend whether the candidate is capable or incapable of undertaking the particular programme/course applied for. A copy of such decision will also be communicated to the candidate in writing. The recommendation of the Board will be final and no further representation / review will be accepted. FTII reserves the right to disqualify the candidature of the candidate for a particular programme / course based on the recommendation/ decision of the Board.

(VI) Candidates with benchmark disabilities may avail the services of a writer / scribe which must be indicated in the application form. Compensatory time of 20 minutes per hour will be given to those PwD candidates who are availing

the services of a writer/scribe.

(VII) The candidate with benchmark disabilities has an option of making an arrangement for the writer / scribe on his / her own. PwD candidates bringing their own scribe need to submit the prescribed affidavit at the time of registration. Scribe must be undergraduate as far as his/her qualifications are concerned and should not have any academic qualification in film and / or television.

(VIII) Candidates selected under reservations for persons with benchmark disabilities will be adjusted against the respective category i.e SC / ST / OBC / General. In other words, there will be 5% horizontal reservation for Person with benchmark Disability cutting across all sections i.e. SCs, STs, OBC-NCLs and General category. Reservation for the candidates belonging to SC, ST, OBC-NCL category is vertical reservation and persons with benchmark disabilities category reservation is horizontal reservation. Horizontal reservation cuts across vertical reservation (interlocking reservation) and candidates selected against the quota of persons with benchmark disabilities will be adjusted against the category (SC/ ST/ OBC-NCL/ General) of that particular persons with benchmark disabilities candidate.)

(IX) There will be no separate question paper(s) for candidates with benchmark disabilities.

(X) General Requirements: Candidates should have adequate cognitive functions to access mainstream curriculum and no intellectual impairments. Other requirements are: Adaptive functioning showing mild deficit in academic and/or communication skills but able to meet the requirements of curriculum and learning environment using assistive devices independently, good social interaction skills and emotional stability to be adaptive with large-group learning-setting and not having a challenging behaviour that disturbs the education of other students



# 10.

## INFORMATION, RULES & INSTRUCTIONS

• Medical Test

Qualifying candidates who have been invited for orientation and interview are required to undergo Medical Test as mentioned in the selection criteria. This test will be conducted by the Medical Officer(s) appointed by the Institute when the candidates are on campus for orientation and interview.

A candidate will be required to pay Rs. 300/- as fee at the time of Medical Test. Expenses towards any additional test(s) recommended by the Medical officer are to be borne by the candidate

A candidate needs to submit a self-declaration stating his/ her medical history, in a proforma, which would be provided at the time of medical test.

Candidature of the shortlisted candidate can be cancelled on the basis of the outcome of Medical Test. Decision of FTII in this regard would be final & binding on all concerned.

• International Students

A- ICCR (Indian Council for Cultural Relations) Sponsored Candidates:

OOne seat each is reserved (on supernumerary basis) in all one-year PG certificate courses of Television wing for foreign nationals on Indian Government sponsored scholarships such as those sponsored by the Indian Council for Cultural Relations (ICCR). Candidates applying through ICCR should get in touch with the respective Indian Embassies and High Commissions only. Candidates must submit credentials regarding his / her knowledge of English Language.

B- Self sponsored International Candidates (Foreign Nationals):

One seat each is reserved (on supernumerary basis) in all one-year PG certificate courses in Television, (all specializations) for Self sponsored International Candidates

• Appeared Graduates:

Candidates appearing for the final year of Bachelor's degree, and awaiting results, can also apply for JET 2020. However, it may be noted that such candidates, if selected, are allowed to join the programme, only if they submit a passing certificate from the Controller of Examinations / Principal / Registrar of their University /institution, on **or before 31st July 2020,** stating that they have completed all the requirements for obtaining the Bachelor's degree, on the date of the issue of the certificate.

• Discipline:

A handbook outlining the code of conduct and other rules and regulations to be observed by the students is given to each student at the time of admission. Students are required to adhere to these, failing which FTII reserves the right

to take appropriate disciplinary action, including rustication. Decision of the Institute in this regard will be final and binding on all parties concerned.

General Rules / Instructions:

1. Candidates must carefully read conditions of eligibility as published in the prospectus and must satisfy the same before filling the application. Candidates must also read & agree to the contents/ rules/ instructions as published in the prospectus. After submitting the application form it will be presumed that they have fully understood and accepted the same.

2. The Bachelor's degree obtained through Indian University/ Foreign University/ State University/ Private University and or equivalent must be recognized by the University Grants Commission (UGC) / Association of Indian Universities (AIU) of India. Candidate must submit said recognition (which must be valid for the course & duration of studies in the said University/ Institute) at the time of document verification, failing which such academic qualification will not be considered and the candidature will be cancelled. Also, candidates claiming Diploma courses equivalent to Bachelor's degree must submit equivalence certificate from University Grants Commission (UGC) of India or from Competent Govt. Authority. The onus of obtaining of recognition certificate lies with the concerned candidate.

3. Degree(s) obtained through Open University / Distance Education mode, needs to be recognised by Distance Education Council, Ministry of Human Resource Development. Unless such Degree(s) had been recognised for the period when the candidates required qualification, it will not be accepted. The onus of obtaining recognition certificate lies with the concerned candidate and must be submitted at the time of document verification, failing which candidate will not be allowed to participate in further admission process.

4. Candidates passing 12th standard/ Physics or equivalent from Open School or equivalent must submit necessary equivalence certificate from State or Central Govt. at the time of document verification, failing which their candidature will not be considered. The onus of obtaining recognition certificate lies with the concerned candidate.

5. Application form when submitted must be complete in all respects. Incomplete forms will be rejected.

6. Candidates can apply for maximum of 3 courses as mentioned in table below. Multiple applications in any one group will be summarily rejected.

**Group - A**

| Sr. No. | Subject & Name of the Institute offering course | Examination Date |
|---|---|---|
| 1 | Producing for Film & Television (Film Wing, SRFTI) | **15/02/2020**<br>**Afternoon Session** |
| 2 | Animation Cinema (Film Wing, SRFTI) | |
| 3 | Art Direction & Production Design (Film Wing, FTII) | |
| 4 | Screenwriting (Film Wing, FTII) | |
| 5 | Screen Acting (Film Wing, FTII) | |

**Group - B**

| Sr. No. | Subject & Name of the Institute offering course | Examination Date |
|---|---|---|
| 6 | Direction & Screenplay Writing (Film Wing, FTII & SRFTI) | **16/02/2020**<br>**Morning Session** |
| 7 | Cinematography (Film Wing, FTII & SRFTI ) | |
| 8 | Editing (Film Wing, FTII & SRFTI ) | |
| 9 | Sound Recording & Sound Design (Film Wing, FTII & SRFTI ) | |

**Group - C**

| Sr. No. | Subject & Name of the Institute offering course | Examination Date |
|---|---|---|
| 10 | Direction & Producing for Electronic & Digital Media (EDM, SRFTI) & Direction (TV Wing, FTII) | **16/02/2020**<br>**Afternoon Session** |
| 11 | Cinematography for Electronic & Digital Media (EDM, SRFTI) & Electronic Cinematography (TV Wing, FTII) | |
| 12 | Editing for Electronic & Digital Media ( EDM, SRFTI) & Video Editing (TV Wing, FTII) | |
| 13 | Sound for Electronic & Digital Media (EDM, SRFTI) & Sound Recording & Television Engineering (TV Wing, FTII) | |
| 14 | Electronic and Digital Media Management (EDM, SRFTI) | |
| 15 | Writing for Electronic & Digital Media (EDM, SRFTI) | |

7. Passport size colour photograph must be uploaded at the time of applying online. Also, candidate must upload his /her Signature as instructed. Without photograph and signature, the application will be treated incomplete and summarily rejected.

8. If any relevant certificate is not in Hindi or English language, duly certified translated equivalent certificate in Hindi or English, notarized by a public Notary, must be submitted at the time of document verification. Without it, the candidate will lose the claim against such a certificate.

9. Candidates are advised to go through the requirements of educational qualifications, reservations etc. Copies of supporting documents will be sought only from candidates short-listed for further process of admission i.e. Orientation and Interview. At the time of document verification if any claim made in the application is not found substantiated, the candidature will be cancelled. The decision of FTII in this regard will be final and binding on all.

10. The medium of instruction at FTII is mainly English. Candidate must have an adequate knowledge of English and Hindi as regards to reading, writing and speaking.

11. FTII reserves the right to allot any examination centre to a candidate irrespective of his/ her preference.

12. The Status of all candidates is strictly provisional. The mere fact that Admit Card or Hall ticket has been issued and the candidate is allowed to appear in the written test will not imply that FTII has accepted the candidature in finality.

13. Candidates must carry all certificates in original and at least one original photo bearing identity proof such as driving licence, voter card, Aadhar card, identity card issued by University/ College, PAN card, failing which they will not be allowed to appear for Orientation and/or Interview and/or Audition (for Acting course) as the case may be.

14. For all Diploma & Certificate courses except for Acting, General and OBC (NCL) candidates will be short-listed for Orientation and Interview in 1:3 ratio and SC / ST candidates will be short-listed in 1:5 ratio based on the written examination merit list.

15. For Diploma course in Acting, initially General and OBC(NCL) candidates will be short-listed for Audition in 1:6 ratio and SC / ST candidates will be will be shortlisted in 1:10 ratio based on the written examination merit list. Further, based on Written examination marks & Audition marks, General and OBC(NCL) candidates will be short-listed in 1:3 ratio and SC / ST candidates will be short-listed in 1:5 ratio for Orientation and interview.

16. The list of short-listed candidates for orientation and Interview and Audition (Screen Acting) would be declared on FTII website. Intimation to that effect will also be sent to the candidates by email only. FTII will not be responsible for any non-receipt of intimation to a candidate.

17. Minimum final cut-off marks to qualify for admission in FTII will be 50% for General category, 45% for OBC(NCL) category and 40% SC/ST. Candidates with benchmark disabilities belonging to SC/ST/OBC_NCL categories will be awarded benefit of the respective category as well as the of persons with benchmark disabilities separately. i.e. qualifying marks to qualify for admission in FTII for General candidates with benchmark disabilities will be 40%. For OBC-NCL candidate with benchmark disabilities will be 36% & for SC / ST, candidate with benchmark disabilities will be 32%

18. Candidates already admitted to any other academic institution or employed will be required to produce a withdrawal / resignation certificate from the institution/ organization concerned at the time of admission. Students are not allowed to be engaged academically or professionally with any other educational/ occupational institute or organization.

19. As students at FTII are expected to work with electrical or heavy equipment, the responsibility of their personal safety rests with them.

20. Mediclaim policy is compulsory for all the students who are admitted in the Institute and the charges are to be borne by the students. In case a student is already having Mediclaim policy valid for the period of academic session, will be exempted on submission of details of the said policy.

21. No Travelling Allowance or any other allowance will be paid to candidates at any stage of examination or

admission.

22. No change in written examination/ Audition/ Orientation/ Interview/ reporting date will be entertained.

23. Canvassing or unfair means in any form will disqualify the candidates from participating in the examination process, and debar them for 5 years.

24. Admission of a candidate will be provisional till all admission formalities are completed which may even extend after commencement of the academic session.

25. Decision of FTII in the examination process, qualifying criteria and other related matters etc. will be final and binding on all concerned. Also, the decision of FTII in the matters relating to eligibility, acceptance or rejection of applications, penalty for false information, mode of selection, conduct of examination(s), allotment of examination centres will be final and binding on the candidates and no correspondence will be entertained in this regard.

26.As per the Directions of Honourable Supreme Court of India and Maharashtra Prohibition of Ragging Act 1999, ragging in any form inside and outside of the FTII campus is completely banned. Whosoever directly or indirectly commits, participates in, abets or instigates ragging within or outside FTII shall have to face disciplinary action as per the provisions of the Act. The candidates as well as their parents, at the time of admission to the Institute will be required to furnish an undertaking in the form of an affidavit that the candidate will not indulge in any form of ragging.

27. Any dispute concerning FTII Admissions would be subject to jurisdiction of the competent courts within the territorial jurisdiction city of Pune only.

NOTE:

1. All important information on admission process including any subsequent Corrigendum/Changes/Updates and shall be made available on the website only.

2. Candidates must declare and maintain a valid and unique e-mail account and a mobile phone number throughout the selection process and should simultaneously track FTII website for updates. FTII will not be responsible for any non-receipt of intimation to a candidate.

# 11.

## INFORMATION REGARDING JOINT ENTRANCE TEST (JET)2020

- Written Examination Date And Centers

Written examination will be held on 15th and 16th February 2020 at following centres;
Some examination centres will be clubbed together if need be. Decision of the Controller of Examinations of JET2020 in this regard would be final and binding on all parties concerned.

| | | |
|---|---|---|
| Agartala | Hyderabad | Srinagar |
| Ahmedabad | Kolkata | Lucknow |
| Allahabad | Mumbai | Dehradun |
| Bengaluru | New Delhi | Jaipur |
| Bhopal | Patna | Imphal |
| Bhubaneshwar | Port Blair | Jammu |
| Chandigarh | Pune | Gangtok |
| Chennai | Raipur | Thiruvanathapuram |
| Guwahati | Ranchi | Leh |

# 12.

## SAMPLE FORMAT OF FORMS TO BE SUBMITTED

Appendix —A

Form of certificate as to be produced by candidate belonging to a Scheduled Caste and / or a Scheduled Tribe in support of his/her claim.

**CASTE CERTIFICATE**

This is to certify that Shri/Smt./Kum.*..... son/daughter*of ..... of village/ town*.....in district/Division*..... of the State / Union Territory* ..... belongs to the.....Caste/Tribe which is recognised as a Scheduled Caste/Scheduled Tribe* under:

*The Constitution (Scheduled Caste) Order, 1950

*The Constitution (Scheduled Tribe) Order, 1950

*The Constitution (Scheduled Caste) (Union Territories) Order, 1951

*The Constitution (Scheduled Tribe) (Union Territories) Order, 1951

1. [as amended by the Scheduled Caste and Scheduled Tribes Lists (Modification) Order, 1956, the Bombay Reorganization Act, 1960, the Punjab Re-organization Act, 1966, the State of Himachal Pradesh Act, 1970 the North Eastern Areas (Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders, (Amendment) Act, 1976, the state of Mizoram Act, 1986, the state of Arunachal Pradesh Act, 1986 and the Daman and Diu (Reorganization) Act,1987]

*The Constitution (Jammu and Kashmir) Scheduled Caste Order, 1956.

*The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976;

*The Constitution (Dadra and Nagar Haveli) Scheduled Caste Order, 1962.

*The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962.

*The Constitution (Pondichery) Scheduled Caste Order, 1964

*The Constitution (Uttar Pradesh) (Scheduled Tribes) Order, 1967

*The Constitution (Goa, Daman & Diu) Scheduled Caste Order, 1968.

*The Constitution (Goa, Daman & Diu) Scheduled Tribes Order, 1968.

*The Constitution (Nagaland) Scheduled Tribes Order, 1970.

*The Constitution (Sikkim) Scheduled Caste Order, 1978.

*The Constitution (Sikkim) Scheduled Tribes Order, 1978.

*The Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989.

*The Constitution (Scheduled Castes) Orders (Amendment) Act, 1990.

*The Constitution (Scheduled Tribes) Order (Amendment) Act, 1991.

*The Constitution (Scheduled Castes) Order Second Amendment Act, 1991.

The Scheduled Castes and Scheduled Tribal Orders (Amendment) Act, 2002.

The Constitution (Scheduled Casts) Order (Amendment) Act, 2002.

The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002.
The Constitution (Scheduled Castes) Orders (Second Amendment), Act, 2002.

2. Applicable in the case of Scheduled Caste/Schedule Tribe persons who have migrated from one State/ Union Territory Administration:
This certificate is issued on the basis of the Scheduled Caste/Scheduled Tribe certificate issued to Shri/Smt*..... father/ mother* of Shri/ Smt/ Kum*..... .....of village/ town*..... in District/ Division*..... of the State/ Union Territory*..... who belongs to the.....caste/ tribe which is recognised as a Scheduled Caste/ Scheduled Tribe* in the State/ Union Territory* of ..... issued by the (name of prescribed authority) vide their No.....dated.....
3. Shri*/Smt.*/Kum* ..... and/or* his/her* family ordinary reside(s) in village/ town* ..... ..... of .....District/ Division* of the State/ Union Territory of.....

Signature..... Designation..... (With Seal of Office) State / Union Territory*

Place:..... Date:.....

**Form of certificate to be produced by other backward classes - non creamy layer (obc- ncl) in support of his/ her claim**

This is to certify that Shri/Smt./Kumari _____ son/daughter of _____of _____ village/town in _____ District/Division in the _____ State/Union Territory belongs to the _____ community, which is recognised as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No.* _____ dated _____**.
Shri/Smt./Kumari _____ and/or his/her family ordinarily reside(s) in the _____ District/Division of the _____ State/Union Territory.
This is also to certify that he/she does NOT belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93 - Estt.(SCT) Dated 08.9.1993. which is modified vide OM No. 36033/3/2004 Estt.(Res.) dated 09/03/2004, further modified vide OM No. 36033/3/2004-Estt. (Res.) dated 14/10/2008, again further modified vide OM No.36036/2/2013-Estt (Res) dtd. 30/05/2014.

Dated: District Magistrate / Deputy Commissioner

Seal
*- The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.
**- As amended from time to time.
Note:- The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
(b) The authorities compete to issue Caste Certificates are indicated below:
(i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector/ 1 st Class Stipendiary Magistrate / SubDivisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of 1 st Class Stipendiary Magistrate)
(ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
(iii) Revenue Officer not below the rank of Tehsildar and
(iv) SubDivisional Officer of the area where the candidate and/ or his family resides

Form – V
Certificate of Disability

(In cases of amputation or complete permanent paralysis of limbs or dwarfism and in case of blindness)
[See rule 18(1)]

(Name and Address of the Medical Authority issuing the Certificate)

Recent passport size attested photograph (Showing face only) of the person with disability.

Certificate No. Date:

This is to certify that I have carefully examined

Shri/Smt./Kum. _____ _____ son/wife/daughter of Shri

_____ Date of Birth (DD/MM/YY) _____ Age _____ years, male/female

_____ registration No. _____permanent resident of House No.

_____ Ward/Village/Street _____ Post Office _____ District

_____ State _____, whose photograph is affixed above, and am satisfied that:

A) he/she is a case of: (Please tick as applicable)

• locomotor disability

• dwarfism

• blindness

(B) the diagnosis in his/her case is _____

(A) he/she has _____ % (in figure) _____ percent (in words) permanent locomotor disability/ dwarfism/blindness in relation to his/her _____ (part of body) as per guidelines ( .....number and date of issue of the guidelines to be specified).

2. The applicant has submitted the following document as proof of residence:

| Nature of Document | Date of Issue | Details of authority issuing certificate |
|---|---|---|
| | | |

(Signature and Seal of Authorised Signatory of notified Medical Authority)

Signature/thumb impression of the person in whose favour certificate of disability is issued

Form – V

Certificate of Disability

(In cases of multiple disabilities) [See rule 18(1)]

(Name and Address of the Medical Authority issuing the Certificate)

Recent passport size attested photograph (Showing face only) of the person with disability.

Certificate No. Date:

This is to certify that we have carefully examined

Shri/Smt./Kum. _____ son/wife/daughter of

Shri. _____ Date of Birth (DD/MM/YY) _____ Age _____ years,

male/female ____. Registration No. _____ permanent resident of House No. _____

Ward/Village/Street _____ Post Office _____ District _____ State _____ ____,

whose photograph is affixed above, and am satisfied that:

(A) he/she is a case of Multiple Disability. His/her extent of permanent physical impairment/disability has been evaluated as per guidelines (.....number and date of issue of the guidelines to be specified) for the disabilities ticked below, and is shown against the relevant disability in the table below:

| Sr.No. | Disability | Affected part of body | Diagnosis | Permanent physical impairment / mental disability (in %) |
|---|---|---|---|---|
| 1 | Locomotor disability | @ | | |
| 2 | Muscular Dystrophy | | | |
| 3 | Leprosy cured | | | |
| 4 | Dwarfism | | | |
| 5 | Cerebral Palsy | | | |
| 6 | Acid attack Victim | | | |
| 7 | Low vision | # | | |
| 8 | Blindness | # | | |
| 9 | Deaf | £ | | |
| 10 | Hard of Hearing | £ | | |
| 11 | Speech and Language disability | | | |
| 12 | Intellectual Disability | | | |
| 13 | Specific Learning Disability | | | |
| 14 | Autism Spectrum Disorder | | | |
| 15 | Mental illness | | | |
| 16 | Chronic Neurological Conditions | | | |
| 17 | Multiple sclerosis | | | |
| 18 | Parkinson's disease | | | |
| 19 | Haemophilia | | | |
| 20 | Thalassemia | | | |
| 21 | Sickle Cell disease | | | |

(B) In the light of the above, his/her over all permanent physical impairment as per guidelines

(.....number and date of issue of the guidelines to be specified), is as follows :

In figures:_____percent

In words: - _____percent

2. This condition is progressive/non-progressive/likely to improve/not likely to improve.

3. Reassessment of disability is:

(i) not necessary, or

(ii) is recommended/after _____ years _____ months, and therefore this certificate shall be valid till _____(DD) (MM) (YY)

@ e.g. Left/right/both arms/legs

# e.g. Single eye

£ e.g. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:

| Nature of Document | Date of Issue | Details of authority issuing certificate |
|---|---|---|
| | | |

5. Signature and seal of the Medical Authority.

| Name and Seal of Member | Name and Seal of Member | Name and Seal of the Chairperson |
|---|---|---|
| | | |

Signature/thumb impression

of the person in whose favour

certificate of disability is issued

Form – VII

Certificate of Disability

(In cases other than those mentioned in Forms V and VI)

(Name and Address of the Medical Authority issuing the Certificate)

(See rule 18(1)

Recent passport size attested photograph (Showing face only) of the person with disability.

Certificate No. Date:

This is to certify that I have carefully examined

Shri/Smt/Kum_____ Son/wife/daughter of Shri _____

Date of Birth (DD/MM/YY)_____ Age _____ years, male/female _____

Registration No. _____ permanent resident of House No. _____

Ward/Village/Street _____ Post Office _____ District _____ _____

State _____, whose photograph is affixed above, and am satisfied that he/she is a case of _____ disability. His/her extent of percentage physical impairment/disability has been evaluated as per guidelines (..... number and date of issue of the guidelines to be specified) and is shown against the relevant disability in the table below:

| Sr.No. | Disability | Affected part of body | Diagnosis | Permanent physical impairment / mental disability (in %) |
|---|---|---|---|---|
| 1 | Locomotor disability | @ | | |
| 2 | Muscular Dystrophy | | | |
| 3 | Leprosy cured | | | |
| 4 | Cerebral Palsy | | | |
| 5 | Acid attack Victim | | | |
| 6 | Low vision | # | | |
| 7 | Deaf | € | | |
| 8 | Hard of Hearing | € | | |
| 9 | Speech and Language disability | | | |
| 10 | Intellectual Disability | | | |
| 11 | Specific Learning Disability | | | |
| 12 | Autism Spectrum Disorder | | | |
| 13 | Mental illness | | | |
| 14 | Chronic Neurological Conditions | | | |
| 15 | Multiple sclerosis | | | |
| 16 | Parkinson's disease | | | |
| 17 | Haemophilia | | | |
| 18 | Thalassemia | | | |
| 19 | Sickle Cell disease | | | |

(Please strike out the disabilities which are not applicable)

2. The above condition is progressive/non-progressive/likely to improve/not likely to improve.

3. Reassessment of disability is:

(i) not necessary, or

(ii) is recommended/after _____ years _____ months, and therefore this certificate shall be valid till (DD/MM/YY) ____ ____ ____

@ e.g. Left/right/both arms/legs

# e.g. Single eye

€ e.g. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence

| Nature of Document | Date of Issue | Details of authority issuing certificate |
|---|---|---|
| | | |

(Authorised Signatory of notified Medical Authority)

(Name and Seal)

Countersigned

{Countersignature and seal of the Chief Medical Officer/Medical Superintendent/ Head of Government Hospital, in case the Certificate is issued by a medical authority who is not a Government servant (with seal)}

Signature/thumb impression
of the person in whose favour
certificate of disability is issued

Note.- In case this certificate is issued by a medical authority who is not a Government servant, it shall be valid only if countersigned by the Chief Medical Officer of the District

# 13.

## ADMINISTRATION

| | | |
|---|---|---|
| 1 | B. P. Singh | Chairman, Governing Council |
| 2 | Bhupendra Kainthola | Director |
| 3 | Dhiraj Meshram | Dean (Film) |
| 4 | Dr. G. B. Singh | Dean (Television) |
| 5 | R.N. Pathak | Registrar |
| 6 | Pankaj Saxena | Academic Coordinator & Controller of Examination |

# 14.

## ABOUT PUNE

Film and Television Institute of India is located in the heart of Pune city, at the foot of Hanuman Tekdi- one of the many hills that give Pune a hill-station like feel. Located at an altitude of 560 meters above sea level on the fringes Deccan plateau, Pune is known as the Queen of Deccan owing to its generally pleasant weather, healthy monsoon, and greenery.

Founded in the 17th century by Chhatrapati Shivaji Maharaj this humble capital of Marathas flourished in the administration of Peshwas, and became a hub of education and activism during colonial days. This is where the first ever school for women in India was run by Savitribai & Jyotiba Phule and the first women's college was founded by Dhondo Keshav Karve. Since then, Pune has emerged as the Oxford of the East with its numerous educational institutions and universities attracting a large number of outstation as well international students.

Besides FTII, Pune is also home to a number of national institutions of repute, such as the National Defence Academy (NDA), Armed Forces Medical College (AFMC), National Film Archives of India (NFAI), National Chemical Laboratory (NCL), Inter University Centre for Astronomy and Astro-physics (IUCAA), and National Institute for Virology (NIV), to name a few. Several research institutes Like Bhandarkar Institute of Oriental Research and language study centres like Maxmullar Bhavan have further enriched the city's educational environment.
While the constant presence of youth brings vibrancy to Pune's streets, many historical structures add to its splendour. From Pataleshwar- the rock-cut cave temple that dates back to Rashtrakuta Dynasty in the 8th Century, to the 16th Century relics of Shaniwarwada; and Sinhagad Fort that attests to the glory of Maratha kingdom, to Aga Khan Palace where Mahatma Gandhi was held in detention, the city is bursting with stories- told and untold.

Owing to its rich legacy in Hindustani classical music, theatre, dance and literature that continues till date, Pune has come to be recognized as the cultural capital of Maharashtra. Sawai Gandharva Music Festival that celebrates Indian classical music, Vinod Doshi theater festival that showcases avant garde theatre, Pune Biennial that brings together art, architecture and design and Pune International Film Festival are some of the most sough-after events by Punekars (residents of Pune). Intercollegiate theatre and art competitions like Purushottam karandak and Firodiya Karandak are an inseparable part of Pune's cultural life. The city also has its share of museums, such as the personal collection of Raja Dinkar Kelkar, a tribal museum and a railway museum, and is home to one of India's foremost state-of-the-art sporting arenas- Shree Shiv Chhatrapati Sports Complex at Balewadi.

For all its industrial development in recent years, with a burgeoning automotive industry and a thriving information technology sector, Pune has, in a certain way, managed to sustain a certain quaint flavour of a small town. With stone façade and tile-roofed cottages scattered all over the town and its innumerable old bakeries and restaurants, Pune makes for a great place to live, learn, explore and enjoy.

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**Website: www.ftii.ac.in**

Corrigendum / amendments, if any, will be hosted ONLY on the FTII website www.ftii.ac.in.

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